

1. Call to Order

Mr. McDonald called the meeting of the Board of Directors of Cross Timbers Water Supply Corporation to order at 7:01 p.m. on Monday, July 16, 2018, at the Cross Timbers Water Supply Corporation offices, 2032 E Hickory Hill Rd, Argyle, TX 76226.

Directors in Attendance:

Patrick McDonald, President
Larry Kaufman, Vice President
Michael Paulson, Secretary-Treasurer
Garry Granger
Sherry Price
Andre Nicholas

Staff in Attendance:

Lloyd Hanson, General Manager
Paul Hightower, Water Superintendent

Consultants in Attendance:

None

Others in Attendance

Carolyn Casey

Board Members Not in Attendance

Susan Crawford

2. Discussion and Action on a Catastrophic Water Loss

Carolyn Casey presented information about her catastrophic water loss. Ms. Casey had received a \$6,044.26 reduction in her \$7,251.69 water bill and asked the Board for additional consideration. The Board review the calculation with Ms. Casey and indicated that she had received the maximum under the terms of the policy. The Board took no further action.

3. Open Session – No one spoke.

Consent Agenda

- 4. Discussion and Action to Approve the Minutes of the June 11, 2018 Board Meeting** – Motion by Michael Paulson and second by Andre Nicholas to approve the minutes. Motion approved unanimously.
- 5. Discussion and Action to Approve the June 2018 Financial Reports** – Motion by Michael Paulson and second by Sherry Price to approve the June 2018 financials. Motion approved unanimously.

Items for individual Consideration

6. Discussion and Action on obtaining a sew CCN for the Corporation

Mr. Hanson and the Board reviewed the process and procedures for obtaining a sewer Certificate of Convenience and Necessity for the Corporation. The Staff will meet with Upper Trinity Regional Water District representatives about capacity, costs, and timing in early August. No action taken.

7. Discussion and Action on Consulting Engineer's Report – No report and no action taken.

8. All Matters Concerning the General Manager's Report

- a) **Discussion and Action on the General Manager's Report – Mr. Hanson** provided an update on UTRWD proposed rates for 2018-19 which have been reduced from earlier projections. There is a 7-11 gas station under review by the Town of Bartonville for the property located in the commercial section of the Bartonville Town Center. We will be providing water for this development. Briarwood Retreat Center is carving out 10 acres along Copper Canyon Road for 4 lots to be developed into homes. We will be providing the water for these homes. Selwyn School is adding another building to their facility which will require an additional meter. Construction is expected to continue through the rest of the year.
 - b) **Discussion and Action on the Water Superintendent's Report – Mr. Hightower** provided updates on operations and a status on the continuing use of the fire reserve in our single elevated tank to meet demand for water. For the period June 1 through July 11, the fire reserve has been used on seventeen (17) occasions to meet water demand. It has taken until mid-morning on those days to restore adequate capacity to meet a fire demand should one occur. System facilities are being stressed to keep up with water demand and efficiency has declined during these periods. No action taken. **Mr. McDonald** will prepare a communication to the Membership about the need for water conservation. Stage 3 water restrictions are under consideration.
9. **Executive Session: Mr. McDonald announced that the Board would go into Executive Session at 8:27 p.m. and came out of Executive Session at 9:08 p.m.**
10. **Discussion and Action on All Matters Concerning the Construction of an Elevated Water Tank at the Stargate Site –**
No action taken.
11. **Discussion and Action on All Matters Concerning Litigation**
- a) **Discussion and Action on All Matters Concerning Cause No. 2012-30982-211 –** No action taken
 - b) **Discussion and Action on All Matters Concerning Cause CV-2017-00840, Condemnation Action Against Saddlebrook Estates HOA, et al -** No action taken; Preliminary Hearing schedule for August 2 and a potential trial for August 6.
12. **Discussion and Action on All Matters Concerning Real Property –** No action taken.
13. **Discussion and Action on All Matters Concerning Personnel -** No action taken.
14. **Discussion and Action on Future Agenda Items, Meeting Date, Activities, and Announcements**
- The next meeting of the Board will be August 13, 2018. Items will include litigation, financials, operational reports, renewal of the line of credit with Independent Bank, 2019 Budget discussions, and other matters.
15. **Adjournment**
Motion to adjourn by Michael Paulson, second by Garry Granger and approved unanimously. The meeting adjourned at 9:14 p.m.

TRANSCRIBED BY LLOYD HANSON

CERTIFIED BY MICHAEL PAULSON, SECRETARY-TREASURER