

**CROSS TIMBERS WATER SUPPLY CORPORATION
MINUTES of the BOARD OF DIRECTORS MEETING
2032 E HICKORY HILL RD, ARGYLE, TX 76226
MONDAY, JUNE 17, 2019**

1. Call to Order

Mr. McDonald called the meeting of the Board of Directors of Cross Timbers Water Supply Corporation to order at 7:00 p.m. on Monday, June 17, 2019, at the Cross Timbers Water Supply Corporation offices, 2032 E Hickory Hill Rd, Argyle, TX 76226.

Directors in Attendance:

Patrick McDonald, President
Larry Kaufman, Vice President
Michael Paulson, Secretary-Treasurer
Garry Granger
Susan Crawford
Sherry Price
Andre Nicholas

Staff in Attendance:

Lloyd Hanson, General Manager
Chad Wolf, Assistant General Manager
Rocky Hatfield, Water Superintendent

Consultants in Attendance:

None

Others in Attendance

None

Board Members Not in Attendance

None

2. Public Forum for Non-Agenda Items – No one spoke.

Consent Agenda:

3. Discussion and Action to Approve the Minutes of the May 20, 2019 Board Meeting

4. Discussion and Action to Approve the May 2019 Financial Reports

Motion by Susan Crawford and second by Larry Kaufman to approve the Minutes of May 20, 2019 Board Meeting with a correction for the placement of the Consent Agenda approval. Motion approved unanimously. Motion by Michael Paulson and second by Andre Nicholas to approve the May 2019 Financial Reports. Motion approved unanimously.

5. Discussion and Action on the UTRWD Fees and Usage Charges for 2019-2020

Mr. Hanson provided the preliminary budget of the Upper Trinity Regional Water District as relates to the water purchased by the Corporation. Preliminary number indicate a 3.1% increase in the fee and a 2.75% increase in the water usage. This could result in an increase in the rates charged the Members. Final approval of the UTRWD budget will be in August. No action taken.

6. Discussion and Action on the GIS Asset Management System

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Mr. Wolf provided an update on the proposed system that will be used to track locations for water lines, valves, fire hydrants, and water meters for the Corporation. No action taken.

7. Discussion and Action to Accept the water Lines at the Estates of Pepperport

Staff have received the Maintenance Bond from the water line contractor for this development and therefore there recommended acceptance of the water line by the Corporation. Motion my Michael Paulson and second by Sherry Price to accept the water lines at the Estates of Pepperport subdivision. Motion approved unanimously.

8. Discussion and Action on the Sewer CCN

Discussions have been held regarding securing sewer treatment capacity in preparation for its application for a Sewer Certificate of Convenience and Necessity (CCN). Staff will be meeting with the Town of Flower Mound and the Town of Copper Canyon to discuss additional steps needed for this application.

9. Discussion and Action on Consulting Engineer's Report

Mr. Hanson provided a report from Mr. Maroney, Engineer, that he has finalized all the right-of-way easements and submitted a Right-of-Way Certificate to the Attorney for review and certification. The next step is for the Attorney to submit an Opinion of Counsel Relative to Rights-of-Way to the US Department of Agriculture for their review and approval. Once that is completed, the Corporation should be in a position to advertise for bids for construction of new water lines. No action taken.

10. All Matters Concerning the General Manager's Report

Several bills passed by the Texas Legislature were reviewed and discussed related to their impact on the Corporation. Staff also reviewed the new EPA requirements for a written Risk Assessment and Emergency Response Plan that the Corporation will need to complete by 2021. No action taken.

11. Executive Session: Mr. McDonald announced that the Board would go into Executive Session at 7:52 p.m. and came out of Executive Session at 8:25 p.m.

12. Discussion and Action on All Matters Concerning the Construction of an Elevated Water Tank at the Stargate Site – No action taken.

13. Discussion and Action on All Matters Concerning Litigation

- a) **Discussion and Action on All Matters Concerning Cause No. 2012-30982-211** – The Corporation has submitted an updated briefing for the Court for the two new Judges assigned to the case. The opposing parties now have 30 days to provide their update. No action taken.
- b) **Discussion and Action on All Matters Concerning Cause CV-2017-00840, Condemnation Action Against Saddlebrook Estates HOA, et al** – The Condemnees filed for a new trial on May 17, 2019. The Court set June 20, 2019 for a hearing date to discuss the matter. No action taken.

14. Discussion and Action on All Matters Concerning Real Property – No action taken.

15. Discussion and Action on All Matters Concerning Personnel – No action taken.

16. Discussion and Action on Future Agenda Items, Meeting Date, Activities, and Announcements

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Staff have been asked to participate in the Design Review Committee (DRC) at Copper Canyon related to water service for the Town. Chad Wolf will represent the Corporation. The next meeting of the Board will be July 15, 2019 . Items may include financials, litigation, sewer status, construction, an update on any DRC actions, and such other matters as may come before the Board.

17. Adjournment

Motion to adjourn by Susan Crawford and second by Larry Kaufman and approved unanimously. The meeting adjourned at 8:30 p.m.

TRANSCRIBED BY LLOYD HANSON

CERTIFIED BY MICHAEL PAULSON, SECRETARY-TREASURER