



RENTER
Application Packet

General Information
2032 E Hickory Hill Rd.
Argyle, Texas 76226

Online Location – www.crosstimberswater.com

Office Hours: 8:00 A.M. TO 4:30 P.M. Monday through Friday

Metro Telephone Number: 940-584-0780 FAX: 940-584-0781

After Hours Emergencies: Call the office number and your message will be forwarded.

Residential and Commercial Water Rates

Effective January 2020

Base Service Charge

5/8 inch Meter	\$ 39.40 Base Service Charge
1 inch Meter	\$ 65.80 Base Service Charge
1 ½ inch Meter	\$ 131.20 Base Service Charge
2 inch Meter	\$ 210.00 Base Service Charge
3 inch Meter	\$ 394.00 Base Service Charge

Water Gallonage Rates

001 to 20,000 gallons	\$ 3.40 Per 1,000 gallons
20,001 to 40,000 gallons	\$ 5.40 Per 1,000 gallons
40,001 to 60,000 gallons	\$ 7.40 Per 1,000 gallons
Over 60,001 gallons	\$ 8.40 Per 1,000 gallons

Example Water Bills for 3/4 X 5/8 Residential Meter: (includes \$39.40 base rate)

(excludes Franchise Fees and TCEQ charges)

<u>Gallons</u>	<u>Amount</u>
5,000	\$ 56.40
10,000	\$ 73.40
20,000	\$ 107.40
40,000	\$ 215.40
60,000	\$ 363.40
75,000	\$ 489.40
100,000	\$ 699.40
200,000	\$ 1,539.40

Rates Received: _____ Date: _____
(Applicant / Renter Signature)

Other Fees

Returned Check Fee:	\$ 25.00	Membership Fee:	\$ 150.00
Reconnection Fee:	\$ 25.00	Meter Testing Fee:	Market Price
Service Trip Fee:	\$ 25.00	Late Penalty Fee:	5% of Unpaid Balance

TCEQ Regulatory Assessment: ½ of 1% of Water Charges.

Franchise Fees: Towns of Bartonville, Double Oak, and Copper Canyon: 2% of all water charges

Highland Village Charge: 4% of all charges and fees collected in Highland Village

New Meter Installation Fees: Contact Office

Due Dates

WE DO NOT ACCEPT POSTMARK DATES. All payments must be in the possession of CTWSC by 8:00 a.m. the following business day after the due date. If the due date falls on a holiday or weekend, payments will be accepted until 4:30 P.M. the next business day after the due date. All payments must be in possession of the Corporation on the due date to avoid a five percent (5%) late fee.

If you prefer to mail your payment, we advise mailing seven (7) days in advance of the due date. We also provide an outside payment drop box for your convenience.

We cannot take payment transactions over the telephone. Bank draft and Automatic Credit Card payment are available on our website – www.crosstimberswater.com.

Billing Questions

If you feel that there is a problem with your bill, please contact our office as soon as possible at 940-584-0780. This will ensure that your meter can be re-read promptly.

Other CROSS TIMBERS WATER SUPPLY CORPORATION Services:

- * Online Bank Draft
- * Online Credit Card
- * Deferred Payment Agreement
- * Billing Authorization Agreement
- * Request for Service Discontinuance
- * Meter Test Authorization

The forms for these services are available at the office or via our website www.crosstimberswater.com

Please do not hesitate to call with any questions.

CROSS TIMBERS WATER SUPPLY CORPORATION
2032 E Hickory Hill Road • Argyle, Texas 76226 • (940) 584-0780

Date: _____

Account Number: _____

RENTERS SERVICE APPLICATION AND AGREEMENT

Please Print

Applicant Name: _____ DOB: _____ SS# _____

Co-Applicant Name: _____ DOB: _____ SS# _____

Service Address: _____ Mailing Address (Leave Blank If Same) _____

E-mail Address: _____ Contact Name: _____

Driver's License #: _____ State _____ Name: _____

Primary Contact Phone #: _____ Contact Name: _____

Secondary Contact Phone #: _____ Contact Name: _____

Emergency Telephone: _____ **Name:** _____

Landlord's Name: _____

Landlord's Address: _____

City & State: _____ Zip Code: _____

Home Telephone: _____ Work Telephone: _____

Acreage: _____ Household size (approx. Sq. Ft.) _____

Number in Family: _____ Livestock & Number: _____

Does Property Have A Private Well? YES NO

If YES, What will it be used for? Landscape Watering _____ Other _____

Do you plan to drill a well? YES NO

If YES, What will it be used for? Landscape Watering _____ Other _____

Special Service Needs of Applicant: _____

NOTE: FORM MUST BE COMPLETED AND SIGNED BY APPLICANT ONLY.

- **By signing this application, the applicant acknowledges that he/she has read and signed a Service Agreement and has received and read a copy of Cross Timbers WSC's General Information Packet that includes water rates.**

Signed: _____

CROSS TIMBERS WATER SUPPLY CORPORATION

Account Number: _____

Pursuant to House Bill 859, effective September 1, 1993, and Chapter 182 of the Texas Utilities Code, a non-profit water supply corporation can give its customers the option of making the customer's address, telephone number, social security number, or any personal information in a customer's account record, or any information relating to the volume or units of utility usage or the amounts billed to or collected from the individual for utility usage confidential by request. To request this service, please complete the form below.

MY RECORDS BE KEPT:

_____ CONFIDENTIAL _____ OPEN

SIGNATURE: _____

PRINT NAME: _____

Note: We Must Still Provide This Information Under Law To Certain Persons.

We must still provide this information to (1) an official or employee of the state or a political subdivision of the state, or the federal government acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas electricity, or drainage service for compensation.

A customer may rescind a request for confidentiality by providing Cross Timbers WSC written permission to disclose personal information.

CROSS TIMBERS WATER SUPPLY CORPORATION

Account Number: _____

RENTER'S SERVICE AGREEMENT

Agreement made this _____ day of _____, 2020, between

CROSS TIMBERS WATER SUPPLY CORPORATION (hereinafter called the Corporation),

a Corporation organized under the laws of the State of Texas and

_____, (hereinafter called the Customer).
(please print your name(s) here – as the Customer)

WITNESSETH:

The Corporation agrees to sell and deliver water service to the Customer and Customer agrees to purchase and receive water service from the Corporation, in accordance with the By-Laws and rules and regulations of the Corporation as amended from time to time by the Corporation.

The Customer shall pay the Corporation for service hereunder at the rates and upon the terms and conditions set forth in the rate schedule adopted from time to time by the Corporation's Board of Directors.

All water shall be metered by meters to be furnished and installed by the Corporation. The meter and/or connection is for the sole use of the Customer and is to serve water to only one dwelling or only one business, and does not permit the extension of pipe or pipes to transfer water from one property to another, nor share, resell, or sub-meter water to any other persons, dwelling, business, property, etc.

In the event the total water supply be insufficient to meet all of the needs of the Members and Customers, or in the event there is a shortage of water, the Corporation may prorate the water available among the various Members and Customers on such basis as is deemed equitable by the Board of Directors, and may also prescribe a schedule of hours covering the use of water for garden purposes by particular Members and Customers and require adherence thereto to prohibit the use of water for garden purposes; provided that, if at any time the total water supply be insufficient to all of the needs of all Members and Customers, the Corporation must first satisfy all of the needs of all Members and Customers for domestic purposes before supplying any water for livestock purposes and must satisfy all the needs of the Members and Customers for both domestic and livestock purposes before supplying any water for gardening purposes.

The Corporation shall have the right to locate the water service meter and the pipe necessary to connect the meter on the property at a point to be chosen by the Corporation, and shall have access to its property and equipment located upon premises at all reasonable times for any purpose connected with or in the furtherance of its business operations, and upon discontinuance of service shall have the right to remove any of its property from the premises.

The Corporation's authorized employees shall have access to the property or premises at all reasonable times for the purpose of inspecting for possible violations between the Water Supply Corporation's system and any unknown or non potable water supply, as well as any other undesirable plumbing practices as described by the appropriate regulatory authority.

New Customer

Address

City, State & Zip Code

Accepted and Approved

Cross Timbers WSC Representative

CROSS TIMBERS WATER SUPPLY CORPORATION

Account Number: _____

PLUMBING AGREEMENT

- I. **PURPOSE.** The Cross Timbers WSC is responsible for protecting the drinking water supply from contamination or pollution which could result from improper plumbing practices. The purpose of this service agreement is to notify each customer of the plumbing restrictions which are in place to provide this protection. The utility enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the Cross Timbers WSC will begin service. In addition, when service to an existing connection has been suspended or terminated, the Cross Timbers WSC will not re-establish service unless it has a signed copy of this agreement.
- II. **PLUMBING RESTRICTIONS.** The following undesirable plumbing practices are prohibited by State regulations.
- A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
 - B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
 - C. No connection which allows water to be returned to the public drinking water supply is permitted.
 - D. No pipe or pipe fitting which contains more than 0.25% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.
 - E. No solder or flux which contains more than 0.2 percent lead can be used for the installation or repair of plumbing at any connection which provides water for human use.
- III. **SERVICE AGREEMENT.** The following are the terms of the service agreement between the Cross Timbers WSC (the Water System) and _____ (the Customer).
- A. The Water System will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the Water System.
 - B. The Customer shall allow his property to be inspected for possible cross-connections and other undesirable plumbing practices. These inspections shall be conducted by the Water System or its designated agent prior to initiating service and periodically thereafter. The inspections shall be conducted during the Water System's normal business hours.
 - C. The Water System shall notify the Customer in writing of any cross-connection or other undesirable plumbing practice which has been identified during the initial inspection or the periodic re-inspection.
 - D. The Customer shall immediately correct any undesirable plumbing practice on his premises.
 - E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the Water System. Copies of all testing and maintenance records shall be provided to the Water System.
- IV. **ENFORCEMENT.** If the Customer fails to comply with the terms of the Service Agreement, the Water System shall, at its option, either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

Customer's Name (Please Print)

Customer's Service Address

Customer's City, State, Zip Code

CUSTOMER'S SIGNATURE: _____

DATE: _____

CROSS TIMBERS WATER SUPPLY CORPORATION

Account Number: _____

ELECTRONIC METER AGREEMENT

I understand that the metering device for my water service is a radio frequency based meter. I also understand that because of its technology this meter has a much higher cost than a standard water meter, and if damaged, I will be liable for the replacement cost and labor.

Furthermore, I understand that any interference with the proper operation of this meter including electric fields, magnetic fields, tampering with the physical appearance or function of and modification in any way constitutes damage to the meter. I agree that I will be held liable for replacement upon damage and understand that failure to pay any associated charges billed by CTWSC within the allowed time will result in disconnection of water service.

Customer's Name (Please Print)

Customer's Service Address

Customer's City, State, Zip Code

CUSTOMER'S SIGNATURE: _____

DATE: _____